



2023 - 03 Job Posting

Position Available:

Project Manager and Project Coordinator

Work Location:

Throughout British Columbia

Salaries/Wages:

- \$70,000-\$130,000 based on a 36-hour work week. Additional hours worked will be compensated as time-off or remuneration.

Other Benefits:

We provide a comprehensive health benefits package, equipment and cell phone allowances, an RRSP program, and funding for training and conferences.

Landsong, established 1998 and proudly Indigenous-owned, is based at Moberly Lake BC and operates across BC. Landsong endorses a cultural approach to archaeology and collaborates with Indigenous communities, facilitating and assisting with community-led traditional land use studies. We provide opportunities for professional growth in a safe, creative and caring work environment in a **team-based setting**. Landsong's work culture is built on a foundation of collaborative teams and is guided by our core values: **Safety, Quality, Integrity, Innovation & Respect.**

Job Description - tasks and responsibilities may include, but are not limited to:

- Archaeological project management and support
- Field crew logistics and support
- Project financial management including compiling cost estimates and project cost tracking
- Project administration and workflow management
- Archaeological field data management and review
- Working within provincial, federal, and Indigenous regulatory frameworks
- Effective communications with client, regulatory and Indigenous community
- Ability to work independently with minimal oversight
- Compliance with and contribution to the continued development of the Landsong Environmental Health & Safety (EHS) Program
- Adherence to the Landsong Quality Management Program (QMP)

Minimum Requirements:

- B.A. or B.Sc. in Archaeology or Anthropology
- Completion of an archaeology field school program at an accredited university, college or equivalent field experience
- BC Field Director or Permit Holder status is an asset
- Project Management and/or Regulatory experience is an asset

If you are interested in working with Landsong, please submit your resume to landsong@landsong.com.