



**Positions Available:**

Project Managers and Technical Writers

**Work Locations:**

Moberly Lake or Remote/Work from Home

Preference will be given to candidates willing to relocate to the Moberly Lake area

**Salaries/Wages:**

- \$70,000-\$100,000 based on 36 hours/week

**Other Benefits:**

We provide a comprehensive health benefits package, equipment and cell phone allowances, an RRSP program, and funding for training and conferences.

**Now Indigenous-owned, Landsong (established 1998) is based at Moberly Lake BC and operates across BC.** Landsong endorses a cultural approach to archaeology and collaborates with Indigenous communities, facilitating and assisting with community-led traditional land use studies. We provide opportunities for professional growth in a safe, creative and caring work environment in a **team-based setting**. Landsong's work culture is built on a foundation of collaborative teams and is guided by our core values: **Safety, Quality, Integrity, Innovation & Respect.**

**Job Description** - tasks and responsibilities may include, but are not limited to:

- Technical writing and review with attention to detail and quality
- Working within provincial, federal, and Indigenous regulatory frameworks
- Archaeological field data management and review
- Archaeological project management and support
- Field crew logistics and support
- Project financial management including compiling cost estimates and project cost tracking
- Project administration and workflow management
- Effective communications with client, regulatory and Indigenous community
- Ability to work independently with minimal oversight
- Compliance with and contribution to the continued development of the Landsong Environmental Health & Safety (EHS) Program
- Adherence to the Landsong Quality Management Program (QMP)

**Minimum Requirements:**

- B.A. or B.Sc. in Archaeology or Anthropology
- Completion of an archaeology field school program at an accredited university, college or equivalent field experience
- Project Management and/or Reporting and/or Regulatory experience is an asset

If you are interested in working with Landsong, please submit your resume to [landsong@landsong.com](mailto:landsong@landsong.com).